

UC-AFT LOCAL 1990 UCLA BYLAWS

ARTICLE I. NAME

The name of this organization shall be the, UC-AFT Local 1990, UCLA, hereinafter referred to as the "Local."

ARTICLE II. MEMBERSHIP

- A. Any employee of UCLA carrying an Academic title shall be eligible for membership.
- B. Only members may vote in Local elections, or hold office in the Local. Any member on leave of absence may retain membership during such leave.
- C. No discrimination shall be shown toward individual members or applicants for membership on the basis of race, age, sex, marital status, color, physical or mental handicap, medical condition, national origin, sexual orientation, religion, or political activities or beliefs.
- D. A member may be expelled for acts detrimental to the Local upon presentation of written charges signed by at least 3/4 of the Executive Committee. The member shall have the right to appeal the decision to the membership at the following Membership Meeting, and shall be reinstated with full rights if a majority of the members present and voting so direct.
- E. Any member who has failed to pay dues for twelve consecutive months shall be placed on inactive (non-voting) status.
- F. Retired and former employees of UCLA who were previously UC-AFT members may retain their memberships but without the right to vote on matters connected with bargaining unit contracts.

ARTICLE III. OFFICERS, BARGAINING UNIT DELEGATES, AND MEMBERS-AT-LARGE

- A. OFFICERS. The Officers of the Local shall be President, Vice-President, Secretary, and Treasurer.
- B. BARGAINING UNIT DELEGATES. A recognized bargaining unit which has five or more members within the Local is entitled to one delegate to the Executive Committee. The members of the Local not in a recognized bargaining unit may elect one delegate to the Executive Committee.
- A-C. MEMBERS-AT-LARGE. Up to three members-at-large may be elected as delegates of the membership in general to the Executive Committee.

~~B.D.~~ NOMINATIONS. Nominees for officers, bargaining unit delegates, and members-at-large must be Members of the Local. The Executive Committee shall appoint an ad hoc ~~N~~nominating Committee during February of each year, ~~to present a slate of nominations to the membership at the Spring Membership Meeting.~~ The Executive Committee shall convene a Membership Meeting each year by May 15th at which the Nominating Committee shall present nominations to the membership and at which the membership shall have an opportunity to discuss the issues with the candidates. In addition, nominations may be made, with the consent of the nominee, by any member in attendance at the ~~Spring~~ Membership Meeting at which officer, bargaining unit delegate and member-at-large nominations are presented.

E. ELECTIONS. Elections of officers, bargaining unit delegates, and members-at-large shall be held annually between April 1st and May ~~31st~~15th. ~~Whenever all nominees are running unopposed, the election may take place by acclamation at the Membership Meeting at which nominees are presented to the membership. They~~ Elections shall be conducted by ~~mail/email~~ online ballot whenever more than one candidate has been nominated for any officer, bargaining unit delegate or member-at-large position. ~~The Executive Committee shall convene a Membership Meeting at which the membership shall have an opportunity to discuss the issues with the candidates.~~

~~C.F.~~ TERMS. Elected officers, bargaining unit delegates, and members-at-large shall serve in their offices from June 1st of one year to May 31st of the following year.

~~D.G.~~ VACANCIES. When a vacancy occurs in an office, it shall be filled by a majority vote of the remaining officers, bargaining unit delegates, and members-at-large, subject to the approval of the Local at ~~its~~ a regular Membership Meeting. Bargaining unit delegate and member-at-large positions may be permitted to remain vacant should no candidates be found to fill them.

~~E.H.~~ RECALL. An officer, bargaining unit delegate, or member-at-large, whether elected or appointed, may be removed from office by a recall election on petition of 20 percent of the membership of the Local and a vote of a majority of members voting by email-online ballot. The Executive Committee shall convene a special meeting at which the ~~office-the Executive Committee member~~ may clarify his/her position, and at which the membership shall have an opportunity to discuss the issues with the ~~officer~~ Executive Committee member.

~~F.I.~~ SUCCESSION. At the end of his/her term, each officer, bargaining unit delegate, or member-at-large shall turn over to the ~~incoming officer~~ successor all books, papers, records, and other Local properties that have come into his/her custody during his/her term.

ARTICLE IV. DUTIES OF OFFICERS, BARGAINING UNIT DELEGATES, AND MEMBERS-AT-LARGE

A. PRESIDENT

1. The President shall insure that the affairs of the Local are in accordance with the Bylaws and Standing Rules.
2. The President shall preside at all Local meetings and all Executive Committee meetings.
3. The President shall serve as the general representative of the Local when such representation is not otherwise designated.
4. Together with the Treasurer, the President shall be responsible for the financial affairs of the Local.
5. The President shall attend UC-AFT Council meetings.

B. VICE-PRESIDENT. The Vice-President shall assist the President in his/her duties, and shall assume the responsibilities of the President in the latter's absence or incapacitation.

C. SECRETARY.

1. The Secretary shall record the minutes of all Executive Committee and Membership Meetings, and shall maintain a file of such minutes.
2. The Secretary shall publicize and distribute agendas for Local and Executive Committee meetings, and assure the distribution of information to the Local.

D. TREASURER. The Treasurer, together with the President, shall be responsible for the financial affairs of the Local. He/she shall keep all financial records of the Local, provide financial reports to the Local, ~~and maintain an accurate list of dues-paying members.~~ He/she shall prepare an annual report, showing income, expenditures, assets, and liabilities. This report shall be made available to the membership.

E. BARGAINING UNIT DELEGATES. Delegates of specific bargaining units shall represent their constituencies on the Executive Committee, distribute literature and communications to members and non-members of their constituencies, assist in the recruitment of new members from their constituencies, and refer grievances and other communication to appropriate Local bodies.

~~D.F. MEMBERS-AT-LARGE.~~ ~~Members-at-large shall represent all members on the Executive Committee, distribute literature and communications to members and non-members from all bargaining units, and refer grievances and other communication to appropriate Local bodies.~~

ARTICLE V. COMMITTEES

A. STANDING COMMITTEES. Standing Committees on Membership and Grievance shall be established within the Local. Other standing committees may be created by the Executive Committee.

B. COMMITTEE CHAIRS. Chairs of the standing committees, and of any ad hoc committees that may be formed, shall be appointed by the President with the consent of a majority of the other elected officers.

C. COMMITTEE MEMBERS. Members of a committee shall be appointed by the Executive Committee.

ARTICLE VI. EXECUTIVE COMMITTEE

A. MEMBERSHIP. The Executive Committee shall consist of the officers, bargaining unit delegates, members-at-large, chairs of Standing Committees, and the delegate(s) to the local Labor Council, ~~and delegates from the Membership.~~

B. QUORUM. Fifty percent of the members of the Executive Committee shall constitute a Quorum. Should a bargaining unit delegate or member-at-large position be unfilled, that vacancy shall not be counted in the calculation of a quorum.

~~A.~~

~~B.C.~~ POWERS AND DUTIES. The Executive Committee shall:

1. Conduct the business of the Local between Local meetings. All actions of the Executive Committee shall be reported at Local meetings, and shall be subject to review.
2. Authorize the expenditure of funds for the regular operating expenses of the Local. All extraordinary expenses shall be authorized by Local meetings.
3. Authorize agenda for Local meetings.

~~C.D.~~ MEETINGS. The Executive Committee shall meet at least once each month.

~~ARTICLE VII. MEMBERSHIP DELEGATES~~

~~A. A recognized bargaining unit which has five or more members as members of the Local is entitled to one delegate to the Executive Committee. This delegate shall be elected by the members of the bargaining unit. In addition, the members of the Local not in a recognized bargaining unit may elect one delegate at large to the Executive Committee.~~

~~B. DUTIES. The duties of the delegates are:~~

- ~~1. To represent their constituencies on the Executive Committee.~~
- ~~2. To distribute literature and communications to members and non-members of their constituencies.~~
- ~~3. To assist in the recruitment of new members from their constituencies.~~
- ~~4. To refer grievances and other communications to appropriate Local bodies.~~

ARTICLE VIII. MEMBERSHIP MEETINGS

A. FREQUENCY. Regular meetings of the Local shall be held at least twice during the academic year. Special meetings of the Local may be called by the Executive Committee or by petition of fifteen percent of the membership.

- B. AGENDA. Business transacted at a Local meeting shall normally be limited to the items on the agenda emailed to the membership with the notice of the meeting. If an addition to the agenda is challenged, the approval of a majority of those members present and voting will be required to add an item to the agenda.
- C. QUORUM. The quorum at all Local meetings shall be 15 percent of the membership of the Local. Membership total is to be determined by the most recent official count. In Local meetings in which a quorum is determined to be lacking, the members present may formulate propositions to be submitted to an ~~email-~~online ballot of the membership.
- D. CLOSED MEETINGS. All meetings shall be closed to persons ineligible for membership in the Local with the exception of such persons as a majority of the members present and voting shall vote to admit.

ARTICLE IX. RULES

Robert's Rules of Order, Revised shall govern the conduct of all Local and Executive Committee meetings, as well as those of Local committees, except as superseded by these Bylaws or by Standing Rules.

ARTICLE X. DUES

Dues will be determined by the UC-AFT Council, provided that they shall be adequate to provide for per capita payments to organizations with which affiliation is maintained under other provisions of these Bylaws.

ARTICLE XI. AMENDMENTS AND STANDING RULES

A. AMENDMENTS.

1. Amendments to the Bylaws may be proposed and discussed at Executive Committee meetings, and, if approved by a majority vote of the members present and voting, shall be emailed to all members. Not less than 30 or more than 60 days after members have been notified of a proposed amendment, a vote shall be conducted. Proposed amendments shall be adopted if approved by a majority of members voting.
2. Amendments may also be proposed by individual members of the Local, and, if signed by 5 percent of the membership or 10 members, whichever is the larger number, shall be emailed to all members and a vote conducted for ratification as in 1. above.

- B. STANDING RULES. Standing Rules of the Local may be adopted or amended by a majority of the members at a Local meeting, provided members are given written notification of the proposed Standing Rules and amendments in advance of the meeting.

ARTICLE XII. ADOPTION OF BYLAWS

These Bylaws shall be adopted after they have been discussed and amended at a general membership meeting and have been approved by a majority of Local members.

ARTICLE XIII. AFFILIATIONS

- A. The Local shall maintain affiliation with the American Federation of Teachers; the California Federation of Teachers; the California Federation of Labor; and the Los Angeles County Federation of Labor.
- B. The Local may affiliate with other locals representing faculty and professionals in the University of California in a Council to represent them in dealing with their common employer, under the rules of the AFT constitution. Such affiliation shall be made and may be severed by a majority vote at a duly called membership meeting, provided that prior notice is given that such a matter will be considered at the meeting.
- C. The President, or his/her representative, shall serve as delegate to all affiliated bodies, unless:
 - 1. a special election is required by law or by the rules of the affiliated body; or
 - 2. the Executive Committee determines that a special election shall be held for the position.
- D. The delegate(s) to the local Labor Council shall be appointed by the Executive Committee.
- E. Elections required under Article XIII, Section C, shall be held at least annually and whenever called by the Executive Committee. Prior notice shall be given to the membership, at a membership meeting, that the elections will be held. Elections shall be by secret ballot. By majority vote, the membership may determine the selection of alternates or the ranking of delegates.

~~02/06/2013~~

10/24/2016