

**ARTICLE 18
RESIGNATION**

- A. A resignation is a voluntary separation from the University by a Unit 18 faculty member. Wherever possible, the Unit 18 faculty member who resigns from a position with the University prior to the ending date of an existing appointment shall submit a letter of resignation at least thirty (30) calendar days prior to the first day of instruction of the next semester/quarter in which the Unit 18 faculty member is scheduled to teach.

- B. A letter of resignation that has been submitted at least thirty (30) calendar days prior to its effective date may be withdrawn within five (5) calendar days of its agreement of the University and the Unit 18 faculty member.

- C. The University shall not threaten a Unit 18 faculty member with dismissal in an attempt to force the Unit 18 faculty member to resign. The University may offer the Unit 18 faculty member the opportunity to resign whenever it has a bona fide basis for dismissal.