

PCSSL APPENDIX B – Preuss EXTENDED DAY PAY ASSIGNMENTS

1. **Overview:** This schedule outlines all current opportunities for extended day pay (EDP). Extended day pay assignments are work unrelated to regularly-assigned instructional duties and these assignments must advance the mission of Preuss. EDP assignments are work that must take place outside of a PCS bargaining unit member's normal work period and/or work that must be completed during the PCS bargaining unit member's prep period. The determination of all issues related to extended day pay duties and assignments are at the sole, non-grievable discretion of the University.
2. **EDP Committee:** A committee consisting of the Principal (or his non-represented designee) and the Preuss CAO will make all EDP assignment decisions and propose new EDP assignments or changes to existing EDP assignments, in consultation with and subject to final approval of Academic Personnel Services. EDP assignments will be determined by May 1st of each year, when practicable.

At least thirty (30) calendar days prior to Preuss' implementation of changes to EDP assignments, the University shall provide written notice to the Union of its intent to make such changes. The parties shall meet and discuss upon request of the Union, but this process shall not delay the implementation of changes to this Appendix.

3. **EDP assignment terms and application process:**

Applications, (where applicable), for EDP assignments will be accepted during the month of March. The assignments will last a minimum of one year and a maximum of three years, contingent upon reappointment/renewal of the contract. If the PCS bargaining unit member is not reappointed or if the PCS bargaining unit member's contract is not renewed, the assignment will automatically discontinue at the end of the PCS bargaining unit member's appointment. Under no circumstances will the assignment exceed the PCS bargaining unit member's contract length.

A reappointed PCS bargaining unit member may hold an EDP assignment for no more than two consecutive terms per assignment. The EDP Committee may recommend to the Associate Vice Chancellor for Academic Affairs that exceptions be made to this limit. PCS bargaining unit members interested in retaining an EDP assignment for an additional term will need to reapply after their contract is renewed. Assignments will be decided by the EDP Committee after their review of applications. Interviews may also be part of the selection process. Generally, an individual PCS bargaining unit member may not hold more than one EDP assignment at a time, subject to exceptions noted below, and exceptions proposed by the EDP Committee and approved by Academic Personnel.

4. **EDP payments:**

Payments will be processed according to the following schedule:

- a. Coaching assignments: In the pay period following completion of the respective season.
- b. Saturday Enrichment Academy, Special Events, and Unexpected Class Coverage: In the pay period following the completion of the assignment.
- c. All other activities: In the final pay period of the contract school year.

5. **Effective dates:**

This Appendix will be effective according to the following schedule:

- a. Assignments and Compensation: All changes will be effective school year 2018-19 in accordance with this Appendix. Application submissions will take place in March 2018.
- b. Vacancies: Any vacancy filled following ratification of the Side Letter shall follow the processes set out in this Appendix, with the exception of compensation (effective 2018-2019).

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Assignment	Compensation	Notes
6 th Grade Camp Coordinator	\$500 per year	May hold other EDP assignments.
After School Tutoring	\$50 per session, \$1,500 maximum per year	Applications not required, and may hold other EDP assignments. Tutoring sessions must be pre-approved and on record with Principal. Attendance sheets required.
AP Exam Preparation	\$200 per course, per year	Applications not required, only AP teachers can hold this assignment. May hold other EDP assignments. Attendance sheets required.
Art Production Advisor	\$1,500 per year	
ASB High School Advisor	\$2,000 per year	
ASB Middle School Advisor	\$2,000 per year	
Athletic Director	\$3,000 per year	
Botball Advisor	\$500 per year	May hold other EDP assignments.
BTSA Supervision	\$1,000 per year, plus \$250 for every teacher above 4 teachers	Annual reporting to Principal required.
Cheerleader Advisor	\$1,000 per year	
Chelsea's Light Advisor	\$1,000 per year	
Club Advisor (Academic Clubs) <i>Model U.N., National Honor Society, NOBCCChE</i>	\$500 per year	May hold other EDP assignments.
Coach (Varsity -- Athletic Block or Walk-on Varsity) <i>Basketball, Cross-Country, Lacrosse, Soccer, Volleyball</i>	\$3,000 per season	
Coach (Varsity -- Non-Athletic Block) <i>Basketball, Cross-Country, Lacrosse, Soccer, Volleyball</i>	\$5,500 per season	
Coach (Junior Varsity) <i>Basketball, Cross-Country, Lacrosse, Soccer, Volleyball</i>	\$1,000 per season	
Department Chair <i>E & HS, Science, English, Social Studies, Math, World Language, Fine Arts, Electives, Learning Specialist</i>	\$2,000 per year	Duties as determined by Preuss; duties will include participation in the performance evaluation of departmental staff. ----- Department Chairs who are assigned supervision of intern teachers will be paid \$250 per year, per intern in addition to their Chair compensation.
Departmental Rep <i>ASB, Librarian, Student Services, University Prep (Advisory), 6th Grade</i>	\$1,500 per year	
Drama Production Advisor	\$1,500 per year	

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Music Production Advisor	\$1,500 per year	
Newspaper Advisor	\$1,500 per year	
Overnight Camp Supervision	\$200 per overnight	Applications not required, and may hold other EDP assignments. Prior approval from Principal required.
Robotics Advisors (x2)	\$2,500 per year	
Saturday Enrichment Academy	\$150 per session	May hold other EDP assignments. Attendance sheets required.
Saturday Enrichment Coordinator	\$500 per year	May hold other EDP assignments.
Science Fair Advisor	\$500 per year	Applications not required, and may hold other EDP assignments. Attendance sheets required for verification.
Science Olympiad Advisor	\$500 per year	May hold other EDP assignments.
Senior Advisory Teacher	\$500 per year	Applications not required, and may hold other EDP assignments.
Special Events <i>New Student Orientation, College Kick-off, Parent Academy, Parent Meeting, Financial Aid Workshop, Junior Class Mock Interviews, Enrollment Day</i>	\$75 per event	Applications not required, and may hold other EDP assignments.
Tech & Innovation Coordinator	\$1,000 per year	
Unexpected Class Coverage	\$50 per class	Applications not required, and may hold other EDP assignments. One time assignments for unplanned/emergency leave, requested by administration.
Yearbook Advisor	\$1,500 per year	