

UNIVERSITY OF CALIFORNIA

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SANTA BARBARA • SANTA CRUZ

OFFICE OF THE PROVOST AND SENIOR VICE PRESIDENT –  
ACADEMIC AFFAIRS

OFFICE OF THE PRESIDENT  
1111 Franklin Street  
Oakland, California 94607-5200

August 21, 2003

COUNCIL OF VICE CHANCELLORS

Dear Colleagues:

During the recently concluded Unit 18 negotiations between the University and the UC-AFT, the parties engaged in discussions regarding the University's use of Adjunct and Visiting Professor appointments. I write to affirm the University policy definitions for such titles set forth in the Academic Personnel Manual.

APM - 280-4, Adjunct Professor Series, provides: Titles in this series may be assigned (1) to individuals who are predominately engaged in research or other creative work and who participate in teaching, or (2) to individuals who contribute primarily to teaching and have limited responsibility for research or other creative work, so long as these individuals are professional practitioners of appropriate distinction. Appointees with titles in this series also engage in University and public service consistent with their assignments.

APM - 230-4, Visiting Appointments, provides: The Visiting prefix is used to designate one who is appointed temporarily to perform the duties of the title to which the prefix is attached; and either has held, is on leave from, or is retired from a professorial or research position at another educational institution, or, alternatively, whose research, creative activities or professional achievement makes a Visiting appointment appropriate.

APM - 220-4, Professor Series, provides: The professorial series is used for appointees who are members of the faculty of an academic or professional college or school of the University who have instructional as well as research, University, and public service responsibilities.

Similar to the expectations placed on Academic Senate faculty, Adjunct and Visiting Professor appointees are expected to perform teaching, research and service that extend beyond class-related advising. As such, their annual teaching loads should not be the same as Lecturers in the same department. Adjunct and Visiting Professor appointments should not be used for those performing Lecturer duties.

If you have any questions, please call me or Director Myron Okada.

Sincerely,

A handwritten signature in black ink, appearing to read "Ellen S. Switkes".

Ellen S. Switkes  
Assistant Vice President  
Academic Advancement

cc: Chancellors  
Acting Provost Zelmanowitz  
Associate Vice President Boyette  
• Executive Director Cieszkiewicz  
Director Okada